

# Junior Maintenance Technician-Fall River

Fall River, Massachusetts, United States

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- Excellence in the adjudication of cases and resolution of disputes;
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## Junior Maintenance Technician-Fall River


 499228

 Fall River, Massachusetts, United States

 Facilities Management

 Facilities and Maintenance

 Full-time

 Closing at: Sep 16 2024 at 23:55 EDT

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**Title:** Junior Maintenance Technician-Fall River

**Pay Grade:** Grade 8

**Starting Pay:** \$43,366.47/Yr.

**Departmental Mission Statement:** The Facilities Management and Capital Planning department provides for the management and maintenance of 62 state-owned courthouses, and 42 leased facilities located in ten counties of the Commonwealth. The Department is committed to administering effective property management, facility operations, facility renewal, and the delivery of quality customer service in support of the administration of justice throughout the Commonwealth.

**Notes:**

**This position is designated as a union position and is covered by the Collective Bargaining Agreement with O.P.E.I.U., Local 6.**

**This position may be considered essential personnel in certain emergencies and may be required to work outside of regularly scheduled hours, including staying late or coming in early.**

**The hours for this position is 7am-3pm.**

**Position Summary:** This series is responsible for assisting in a range of skilled trades duties for both licensed and unlicensed trades. The duties focus on the application of complex materials and compounds consistent with general contracting work. Other duties include providing assistance in repairing, installing and testing various types of systems and equipment.

**SUPERVISION RECEIVED:** Receives supervision from the Facilities Supervisor in performing structured but not always routine work; Moderate judgment is required.

#### **Junior Maintenance Technician I Duties:**

The following list of major duties represents a composite list of typical duties performed by individuals in this position. Specific duties performed by an incumbent will vary depending upon the Division and the department within the Division:

Assists in servicing and replacing minor plumbing fixtures;

Assists in implementing routine facility improvements including painting, light bulb changes, filter changes, lock repairs/changes, caulking/ plastering/sanding, light electrical and plumbing, tile, carpet, flooring repairs and installations as needed.

Records and reports any needed repairs as reported or observed and assists with coordinating all repairs and services.

Performs minor electrical work not requiring a licensed electrician such as replacing light bulbs and fuses;

Assists in maintaining all equipment, tools, supplies, and completes inventories and logs

Assists in minor carpentry and repair work;

Maintain machinery, equipment, and tools by cleaning, lubricating, greasing, and oiling, to ensure optimum working order;

Applies paint, varnish, and stain to all types of surfaces in order to protect and beautify surfaces using appropriate tools and equipment; and

Performs related duties as required.

**Job Competencies:** All applicants must be able, through the interview process, to demonstrate knowledge and understanding of the following areas:

**Ethics and Values:** Communicates and demonstrates the ethics and values of the Court Facilities Department and the Trial Court.

**Mission:** Understands, upholds, and communicates the Trial Court and Court Facilities Department missions.

**Applied Knowledge:** Understands standard facility management methods, codes, and operational best practices.

**Problem Solving:** Accurately assesses maintenance problems of a routine nature and initiates corrective action.

**Continuous Learning:** Demonstrates a commitment to continuously improve himself or herself through training and making use of new methods and equipment.

**Commitment to Diversity:** Promotes an environment of diversity through understanding, respect, and positive communication with persons of varied racial, ethnic, economic, and cultural backgrounds.

**Customer Service:** Contributes to a departmental environment emphasizing conduct that is courteous and professional toward both Trial Court employees and the public.

**Collaboration:** Works with others cooperatively, and demonstrates teamwork, contributing to a work environment that focuses on shared goals.

**Minimum Requirements:** These are the minimum requirements necessary to apply for the position of Maintenance Technician:

Junior Maintenance Technician Requirements:

A high school diploma or equivalent. Graduation from a vocational technical school or technical school training in building repair and/or maintenance related courses preferred.

Knowledge in a variety of trade areas common to the field of building maintenance and basic construction skills;

Knowledge of the use and operation of hand tools, power tools, and equipment;

Ability to lift and carry heavy objects;

Ability to climb and work on scaffolds and ladders;

Physical stamina and endurance;

Additional Requirements for Maintenance Technician II:

A minimum of two years' experience working at the entry level;

A demonstration of competence and expertise in an area of specialization consistent with licensed and unlicensed trades utilized by the Court Facilities Bureau;

The acquisition of a trade or technical license where applicable is preferred;

Ability to give direction and instruction to less senior staff;

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Employment with the Trial Court is contingent upon passage of a criminal record check.

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