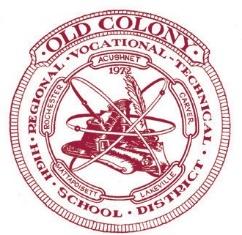
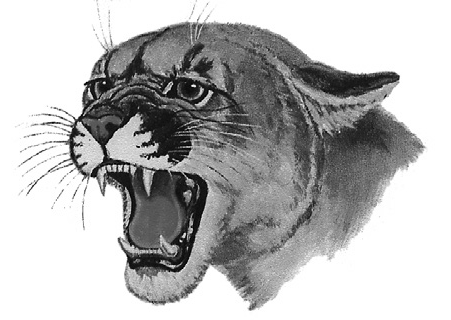
OLD COLONY

REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

476 North Avenue, Rochester, Massachusetts 02770-1899

Telephone: 508-763-8011 • Fax: 508-763-9821

| **EXPLORATORY PROGRAM BASICS** |
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Exploratory allows students to get to know what the different programs are like and the potential career pathways of them.

* Each student will explore each of our 13 vocational-technical programs.
* Each Exploratory has a “Related” (classroom) and a “Shop” (hands-on) component.

**EXPLORATORY GRADING**

* Students earn a daily grade for both Related and Shop in each of the exploratory programs. *(see rubrics at end of handout)*
  + Both grades are entered into the Shop gradebook.
    - Related = 15 Points
    - Shop = 85 Points
* In addition to their daily vocational grades, a student's attendance and disciplinary infractions will be factored into their ranking score.
* After all 13 exploratories, students will identify their shop preferences, in order. Students cannot pick a shop they have not explored.
* **The students with the highest exploratory average are placed first according to their shop selections**.
* All exploratories are equally important.
* To place at the top of the selection list, students must do well in ALL of their exploratories, maintain good behavior, and attendance at school.
* **Not being prepared for shop**  (see *Expectations and Clothing Requirements*) will result in **lower** **grades**.

**SHOP PLACEMENT**

* **The students with the highest exploratory average are placed first according to their shop selections**.
* If a shop fills, based on point average, before a student gets his/her first choice, the Guidance Counselor then moves to the student’s second then third choice and so on, depending upon whether there is an opening in the shop.

**SHOP ENROLLMENT CAPSp** **Limit**

* Automotive Technology 12
* Business Technology 10
* Computer Aided Design & Drafting (CADD) 14
* Computer Science 10
* Cosmetology 14
* Culinary Arts 15
* Electronics Engineering Technology 10
* Electrical 12
* Graphic Communication & Design 14
* Health Careers 14
* House & Mill Carpentry 12
* Machine & Tool Technology 12
* Metal Fabrication & Joining Technologies (Welding) 12

**EXPLORATORY SCHEDULE**

| **EXPLORATORY PROGRAM ROTATION** | | |
| --- | --- | --- |
| **Program** | **Program Dates** | **Duration** |
| Section[01] is Exploratory 1 | 9/12-14 | 3 days |
| Section[02] is Exploratory 2 | 9/15-20 | 4 days |
| Section[03] is Exploratory 3 | 9/21-23 | 3 days |
| Section[04] is Exploratory 4 | 10/11-13 | 3 days |
| Section[05] is Exploratory 5 | 10/14-18 | 3 days |
| Section[06] is Exploratory 6 | 10/19-21 | 3 days |
| Section[07] is Exploratory 7 | 11/7-9 | 3 days |
| Section[081] is Exploratory 8 | 11/10-14 | 2 days |
| Section[09] is Exploratory 9 | 11/15-17 | 3 days |
| Section[10] is Exploratory 10 | 11/18-22 | 3 days |
| Section[11] is Exploratory 11 | 12/12-14 | 3 days |
| Section[12] is Exploratory 12 | 12/15-19 | 3 days |
| Section[13] is Exploratory 13 | 12/20-22 | 3 days |

| **SHOP EXPECTATIONS & CLOTHING REQUIREMENTS** |
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***REQUIREMENTS FOR ALL VOCATIONAL PROGRAMS:***

Program Expectations

* ALL school rules apply.
  + Follow school cell phone policy
* Be on time.
* Bring a pen and pencil.
* Students will receive their computer network logins during their first exploratory. It is the expectation that students will bring this login information with them to all exploratory sections.
* Be respectful of everyone, their belongings, and their personal space.
* Work in a safe and professional manner and listen attentively.
* Grades will be affected by being unprepared for shop and related.

Clothing Requirements

* Dress code according to school policies, unless otherwise noted. **NOTE: Shorts are not allowed in ANY shop**.
  + When applicable, all students are required to wear face masks in accordance with Old Colony’s policies
  + **Additional clothing requirements per shop are listed below.** Students who do not comply with shop specific clothing requirements will be required to call home for a change of clothes and will not be able to participate until wearing appropriate clothing.

***Safety Glasses***

All students will be issued 1 pair of safety glasses at no charge.

* It is the student’s responsibility to have their safety glasses every day in shops where they are required.
* Students who do not have their safety glasses will be required to purchase another pair at $5.00/pair.

***ADDITIONAL REQUIREMENTS:***

| ***AUTOMOTIVE TECHNOLOGY*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * Bring your safety glasses. * Keep hands away from moving machine parts. | * **Safety glasses** must be worn at all times. * Students may get dirty, so dress accordingly. * Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses. * No loose clothing. * Remove all jewelry. * Work boots recommended. Sneakers or work shoes accepted. No open toed or open back shoes allowed. |

| ***BUSINESS TECHNOLOGY*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * Bring your Computer Network and Google Apps logins with you. * Have an open mind! * Bring your own earbuds. | * Standard school dress code. All school policies apply. No shorts in shop. * Wear comfortable shoes because we have standing-desk options for you! |

| ***COMPUTER AIDED DESIGN & DRAFTING*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * **MUST come to class prepared with a pencil.** * Bring your computer network and Google Apps logins with you. * Have an open mind! | * Standard school dress code. All school policies apply. No shorts in shop. * No sandals, flip flops or any open-toed shoe of any kind |

| ***COMPUTER SCIENCE*** | |
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| Shop Expectations: | Clothing Requirements |
| * Bring your computer network password and Google Apps logins with you. * Be prepared to have fun and be creative. | * Standard school dress code. All school policies apply. No shorts in shop. |

| ***COSMETOLOGY*** | |
| --- | --- |
| Shop Expectations: | Clothing Requirements |
| * Bring your computer network and Google Apps logins with you. * Bring an open mind. | * No hooded sweatshirts * No sandals, flip flops or any open-toed shoe of any kind |

| ***Culinary Arts*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * Students with Any Allergies need to inform instructors A.S.A.P. * Freshmen will not use large equipment; only hand tools. * Freshmen will work with Juniors assisting them with their assignments while following social distancing guidelines. * Freshmen will be required to work at the Pots Sink and Dish Area periodically. * Students must bring a pen or pencil everyday. * Student belongings must be stored in their assigned locker. * Students must stay in their assigned area. | * Students will be required to wear vinyl or plastic gloves throughout the day. * Footwear: Slip resistant shoes, sneakers or work shoes (Ugg style boots are not appropriate). * No hooded sweatshirts * Full length shirts are required (no crop tops, tube tops, or tank tops). * Full length pants are required (no holes, no capris). Athletic style pants are not allowed (spandex or yoga style pants are not allowed). * Each student will receive a hat at the beginning of the week. This hat must be brought into the shop daily. * Hair must be pulled back at all times. |

| ***Electrical*** | |
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| Shop Expectations | Clothing Requirements |
| * Bring your computer network and Google Apps logins with you. * Bring your safety glasses. | * **Safety glasses** must be worn at all times. * Students may get dirty so dress accordingly. * Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses. * Long or short sleeved shirts only. * Work boots recommended. Sneakers or work shoes accepted. No open toed or open back shoes allowed. * No loose clothing. * Remove all jewelry. * Any hair longer than shoulder length must be pulled back and out of the face. |

| ***Electronic Engineering Technology*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * Bring your safety glasses. * Paying attention and listening are the key to success! * Bring your computer network and Google Apps logins with you. | * **Safety Glasses** must be worn at all times. * Students may get dirty so dress accordingly. * Long pants required. * Sneakers or boots. No open toed shoes of any kind. No sandals or flip flops. * Any hair longer than shoulder length must be pulled back and out of the face |

| ***Graphic Communication & Design*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * **MUST come to class prepared with pencils.** * Have your computer network and Google Apps logins with you | * Standard school dress code. All school policies apply. No shorts in shop. |

| ***Health Careers*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * Have your computer network and Google Apps logins with you. * Bring a writing utensil (pen/pencil). * Bring an open mind. | * Standard school dress code. All school policies apply. No shorts in shop. |

| ***House & Mill Carpentry*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * Bring a pencil. * Bring your safety glasses. * Keep hands away from moving machine parts. | * **Safety glasses** must be worn at all times. * Students may get dirty so dress accordingly. * Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses. * Long or short-sleeved shirts only. * No loose clothing. * Work boots recommended. Sneakers or work shoes accepted. No open toed or open back shoes allowed. |

| ***Machine & Tool Technology*** | |
| --- | --- |
| Shop Expectations | Clothing Requirements |
| * Bring a pencil. * Bring your safety glasses. * Keep hands away from moving machine parts. | * **Safety glasses** must be worn at all times. * Students may get dirty so dress accordingly. * Long hair must be pulled back in a bun – NO PONYTAILS * Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses. * No loose clothing. * No long sleeve shirts. * No hooded sweatshirts. * Remove all jewelry. * Work boots recommended. Sneakers or work shoes accepted. No open toed or open back shoes allowed. * No skirts or dresses. * Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses. |

| ***Metal Fabrication & Joining Technology*** | |
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| Shop Expectations | Clothing Requirements |
| * Bring your safety glasses. | * **Safety Glasses** must be worn at all times. * **100% cotton is required**. * Jeans or cotton work pants are acceptable. No torn or frayed clothing of any kind. Pant legs must be worn outside the boots. Pants must be worn at waist level. * **Belts must be worn at all times**. * **All leather work boot above the ankle is recommended**. (Steel toes optional). If not work boots – leather shoes must be worn. **Absolutely no sneakers, sneaker type work shoes, or hiking boots will be allowed. Absolutely no** opened-toed shoes are to be worn in shop at any time. * No sleeveless shirts * Long sleeve shirts, leathers, sweatshirts or jean jackets must be worn when welding, cutting, or grinding. All shirts must be tucked into pants at all times. * Tightly fitted sweatshirts WITHOUT hoods will be allowed * Hats (Baseball caps) may be worn but must be worn forward or backwards not on the side. * Long hair: Hair must be tied back. Hair shall not obstruct vision or pose a safety hazard. * Jewelry: No dangling jewelry is allowed. Any jewelry that may cause possible injury to a student will have to be removed. |

