OLD COLONY

REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

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| **EXPLORATORY PROGRAM BASICS** |
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Exploratory allows students to get to know what the different programs are like and the potential career pathways of them.

* Each student will explore each of our 13 vocational-technical programs.
* Each Exploratory has a “Related” (classroom) and a “Shop” (hands-on) component.

**EXPLORATORY GRADING**

* Students earn a daily grade for both Related and Shop in each of the exploratory programs. *(see rubrics at end of handout)*
	+ Both grades are entered into the Shop gradebook.
		- Related = 15 Points
		- Shop = 85 Points
* In addition to their daily vocational grades, a student's attendance and disciplinary infractions will be factored into their ranking score.
* After all 13 exploratories, students will identify their shop preferences, in order. Students cannot pick a shop they have not explored.
* **The students with the highest exploratory average are placed first according to their shop selections**.
* All exploratories are equally important.
* To place at the top of the selection list, students must do well in ALL of their exploratories, maintain good behavior, and attendance at school.
* **Not being prepared for shop**  (see *Expectations and Clothing Requirements*) will result in **lower** **grades**.

**SHOP PLACEMENT**

* **The students with the highest exploratory average are placed first according to their shop selections**.
* If a shop fills, based on point average, before a student gets his/her first choice, the Guidance Counselor then moves to the student’s second then third choice and so on, depending upon whether there is an opening in the shop.

**SHOP ENROLLMENT CAPSp** **Limit**

* Automotive Technology 12
* Business Technology 10
* Computer Aided Design & Drafting (CADD) 14
* Computer Science 10
* Cosmetology 14
* Culinary Arts 15
* Electronics Engineering Technology 10
* Electrical 12
* Graphic Communication & Design 14
* Health Careers 14
* House & Mill Carpentry 12
* Machine & Tool Technology 12
* Metal Fabrication & Joining Technologies (Welding) 12

**EXPLORATORY SCHEDULE**

| **EXPLORATORY PROGRAM ROTATION** |
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| **Program** | **Program Dates** | **Duration** |
| Section[01] is Exploratory 1 | 9/12-14 | 3 days |
| Section[02] is Exploratory 2 | 9/15-20 | 4 days |
| Section[03] is Exploratory 3 | 9/21-23 | 3 days |
| Section[04] is Exploratory 4 | 10/11-13 | 3 days |
| Section[05] is Exploratory 5 | 10/14-18 | 3 days |
| Section[06] is Exploratory 6 | 10/19-21 | 3 days |
| Section[07] is Exploratory 7 | 11/7-9 | 3 days |
| Section[081] is Exploratory 8 | 11/10-14 | 2 days |
| Section[09] is Exploratory 9 | 11/15-17 | 3 days |
| Section[10] is Exploratory 10 | 11/18-22 | 3 days |
| Section[11] is Exploratory 11 | 12/12-14 | 3 days |
| Section[12] is Exploratory 12 | 12/15-19 | 3 days |
| Section[13] is Exploratory 13 | 12/20-22 | 3 days |

| **SHOP EXPECTATIONS & CLOTHING REQUIREMENTS** |
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***REQUIREMENTS FOR ALL VOCATIONAL PROGRAMS:***

Program Expectations

* ALL school rules apply.
	+ Follow school cell phone policy
* Be on time.
* Bring a pen and pencil.
* Students will receive their computer network logins during their first exploratory. It is the expectation that students will bring this login information with them to all exploratory sections.
* Be respectful of everyone, their belongings, and their personal space.
* Work in a safe and professional manner and listen attentively.
* Grades will be affected by being unprepared for shop and related.

Clothing Requirements

* Dress code according to school policies, unless otherwise noted. **NOTE: Shorts are not allowed in ANY shop**.
	+ When applicable, all students are required to wear face masks in accordance with Old Colony’s policies
	+ **Additional clothing requirements per shop are listed below.** Students who do not comply with shop specific clothing requirements will be required to call home for a change of clothes and will not be able to participate until wearing appropriate clothing.

***Safety Glasses***

All students will be issued 1 pair of safety glasses at no charge.

* It is the student’s responsibility to have their safety glasses every day in shops where they are required.
* Students who do not have their safety glasses will be required to purchase another pair at $5.00/pair.

***ADDITIONAL REQUIREMENTS:***

| ***AUTOMOTIVE TECHNOLOGY*** |
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| Shop Expectations | Clothing Requirements |
| * Bring your safety glasses.
* Keep hands away from moving machine parts.
 | * **Safety glasses** must be worn at all times.
* Students may get dirty, so dress accordingly.
* Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses.
* No loose clothing.
* Remove all jewelry.
* Work boots recommended. Sneakers or work shoes accepted. No open toed or open back shoes allowed.
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| ***BUSINESS TECHNOLOGY***  |
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| Shop Expectations | Clothing Requirements |
| * Bring your Computer Network and Google Apps logins with you.
* Have an open mind!
* Bring your own earbuds.
 | * Standard school dress code. All school policies apply. No shorts in shop.
* Wear comfortable shoes because we have standing-desk options for you!
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| ***COMPUTER AIDED DESIGN & DRAFTING*** |
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| Shop Expectations | Clothing Requirements |
| * **MUST come to class prepared with a pencil.**
* Bring your computer network and Google Apps logins with you.
* Have an open mind!
 | * Standard school dress code. All school policies apply. No shorts in shop.
* No sandals, flip flops or any open-toed shoe of any kind
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| ***COMPUTER SCIENCE*** |
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| Shop Expectations: | Clothing Requirements |
| * Bring your computer network password and Google Apps logins with you.
* Be prepared to have fun and be creative.
 | * Standard school dress code. All school policies apply. No shorts in shop.
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| ***COSMETOLOGY*** |
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| Shop Expectations: | Clothing Requirements |
| * Bring your computer network and Google Apps logins with you.
* Bring an open mind.
 | * No hooded sweatshirts
* No sandals, flip flops or any open-toed shoe of any kind
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| ***Culinary Arts*** |
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| Shop Expectations | Clothing Requirements |
| * Students with Any Allergies need to inform instructors A.S.A.P.
* Freshmen will not use large equipment; only hand tools.
* Freshmen will work with Juniors assisting them with their assignments while following social distancing guidelines.
* Freshmen will be required to work at the Pots Sink and Dish Area periodically.
* Students must bring a pen or pencil everyday.
* Student belongings must be stored in their assigned locker.
* Students must stay in their assigned area.
 | * Students will be required to wear vinyl or plastic gloves throughout the day.
* Footwear: Slip resistant shoes, sneakers or work shoes (Ugg style boots are not appropriate).
* No hooded sweatshirts
* Full length shirts are required (no crop tops, tube tops, or tank tops).
* Full length pants are required (no holes, no capris). Athletic style pants are not allowed (spandex or yoga style pants are not allowed).
* Each student will receive a hat at the beginning of the week. This hat must be brought into the shop daily.
* Hair must be pulled back at all times.
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| ***Electrical*** |
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| Shop Expectations | Clothing Requirements |
| * Bring your computer network and Google Apps logins with you.
* Bring your safety glasses.
 | * **Safety glasses** must be worn at all times.
* Students may get dirty so dress accordingly.
* Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses.
* Long or short sleeved shirts only.
* Work boots recommended. Sneakers or work shoes accepted. No open toed or open back shoes allowed.
* No loose clothing.
* Remove all jewelry.
* Any hair longer than shoulder length must be pulled back and out of the face.
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| ***Electronic Engineering Technology*** |
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| Shop Expectations | Clothing Requirements |
| * Bring your safety glasses.
* Paying attention and listening are the key to success!
* Bring your computer network and Google Apps logins with you.
 | * **Safety Glasses** must be worn at all times.
* Students may get dirty so dress accordingly.
* Long pants required.
* Sneakers or boots. No open toed shoes of any kind. No sandals or flip flops.
* Any hair longer than shoulder length must be pulled back and out of the face
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| ***Graphic Communication & Design*** |
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| Shop Expectations | Clothing Requirements |
| * **MUST come to class prepared with pencils.**
* Have your computer network and Google Apps logins with you
 | * Standard school dress code. All school policies apply. No shorts in shop.
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| ***Health Careers*** |
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| Shop Expectations | Clothing Requirements |
| * Have your computer network and Google Apps logins with you.
* Bring a writing utensil (pen/pencil).
* Bring an open mind.
 | * Standard school dress code. All school policies apply. No shorts in shop.
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| ***House & Mill Carpentry*** |
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| Shop Expectations | Clothing Requirements |
| * Bring a pencil.
* Bring your safety glasses.
* Keep hands away from moving machine parts.
 | * **Safety glasses** must be worn at all times.
* Students may get dirty so dress accordingly.
* Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses.
* Long or short-sleeved shirts only.
* No loose clothing.
* Work boots recommended. Sneakers or work shoes accepted. No open toed or open back shoes allowed.
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| ***Machine & Tool Technology*** |
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| Shop Expectations | Clothing Requirements |
| * Bring a pencil.
* Bring your safety glasses.
* Keep hands away from moving machine parts.
 | * **Safety glasses** must be worn at all times.
* Students may get dirty so dress accordingly.
* Long hair must be pulled back in a bun – NO PONYTAILS
* Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses.
* No loose clothing.
* No long sleeve shirts.
* No hooded sweatshirts.
* Remove all jewelry.
* Work boots recommended. Sneakers or work shoes accepted. No open toed or open back shoes allowed.
* No skirts or dresses.
* Jeans or work pants that fit over your shoes must be worn. Shorts, capris, Baggy pants, yoga, and sweatpants are not permitted. No skirts or dresses.
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| ***Metal Fabrication & Joining Technology*** |
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| Shop Expectations | Clothing Requirements |
| * Bring your safety glasses.
 | * **Safety Glasses** must be worn at all times.
* **100% cotton is required**.
* Jeans or cotton work pants are acceptable. No torn or frayed clothing of any kind. Pant legs must be worn outside the boots. Pants must be worn at waist level.
* **Belts must be worn at all times**.
* **All leather work boot above the ankle is recommended**. (Steel toes optional). If not work boots – leather shoes must be worn. **Absolutely no sneakers, sneaker type work shoes, or hiking boots will be allowed. Absolutely no** opened-toed shoes are to be worn in shop at any time.
* No sleeveless shirts
* Long sleeve shirts, leathers, sweatshirts or jean jackets must be worn when welding, cutting, or grinding. All shirts must be tucked into pants at all times.
* Tightly fitted sweatshirts WITHOUT hoods will be allowed
* Hats (Baseball caps) may be worn but must be worn forward or backwards not on the side.
* Long hair: Hair must be tied back. Hair shall not obstruct vision or pose a safety hazard.
* Jewelry: No dangling jewelry is allowed. Any jewelry that may cause possible injury to a student will have to be removed.
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