



OLD COLONY

REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT
476 North Avenue, Rochester, Massachusetts 02770-1899

Telephone: 508-763-8011 • Fax: 508-763-9821



Gary Linehan
Assistant Principal

Aaron L. Polansky
Superintendent-Director

J. Michael Parker
Principal

Sarah Griffith
Business Manager

Krystla Fay
Special Services Coordinator

Bethany Botelho
CVTE Coordinator

Carmen Amaral
Academic Coordinator

Notice of Vacancy

Cafeteria Cashier Substitutes

Old Colony Regional Vocational Technical High School is seeking a long-term cafeteria cashier substitute workers for the remainder of this school year.

There are two positions available. One position is Monday, Wednesday & Friday 10:30 a.m. - 1:30 p.m. The second position is Monday through Friday 10:30 a.m. - 1:30 p.m.

No nights, weekends, holiday, school vacation or summer hours. This position follows the academic school calendar.

Thorough training will be provided. Competitive hourly rate.

RESPONSIBILITIES:

- Processing deposits to student & staff accounts
- Putting prepared staff meals out before each lunch shift
- Performing all cashier duties during a fast paced student meal service
- Filling grab & go options and utensils in between lunch shifts
- Maintaining cleanliness of the front service line and register area
- Closing registers and daily printing reports
- Preparing weekly mailings

REQUIREMENTS:

Substitutes must have the ability to follow written and verbal directions, work independently, and communicate effectively with the staff and student population. Substitutes must also have the ability to perform heavy lifting and operate a variety of kitchen equipment in a fast-paced environment. Knowledge of sanitation and proper food handling procedures is preferred.

APPLICATION:

1. Submit a resume.
2. CORI Form and fingerprinting required if hired.

LETTERS OF APPLICATION ARE TO BE FORWARDED TO:

Crystal Andrade, School Nutrition Director
Old Colony Regional Vocational Technical High School
476 North Avenue
Rochester, MA 02770

Date of posting: January 13, 2022

Posting Closing Date: Posted until filled.

-EQUAL OPPORTUNITY EMPLOYER-