

## Cafeteria Meals During Hybrid & At Home Learning.. Updated 1/12/2021

All Students can receive one free breakfast & one free lunch per day for the remainder of this school year. There will be opportunities to purchase additional meals, doubles or ala-carte items.

### Hybrid Learning Model Meal Service

At this point students alternate between a 2-week cycle of in school & remote learning.

While they are **in school**, they will have the opportunity to receive 1 free lunch per day and be able to purchase an additional meals or ala-carte items during their lunch shift if they choose. We plan to use our cafeteria for meal and ala-carte pick up with adjustments made for students to consume meals and socially distance in our cafeteria & gymnasium. We have established safety standards as follows: we have removed tables and lined up desks 6' apart in both the cafeteria & gymnasium, students will secure their lunches in socially distanced lines using a cohort model, students will sit down in socially distanced areas, students will unmask and eat, students will put their mask back on then will leave in an orderly fashion to discard their trash & exiting using our cohort procedure.

Breakfast will also be available every morning. Once they arrive at school, they will have the opportunity to go to the cafeteria and receive 1 free breakfast per day and be able to purchase an additional meals or ala-carte items during that time. Students will eat their breakfast in the cafeteria following the same guidelines as lunch service, then report to their first class. Students who do not want to get breakfast will go directly to their first class.

While they are **at home** Old Colony, school food service will have two meal pick up days. Pick up days & times are Tuesdays & Thursdays at 9:00-10:00 am or 4:30-5:30pm, you will be able to select time that is best for you when you order. At this point students/parents can pick up meals for the days they will not be in school. Tuesday pick up day will have meals for 2 days and the Thursday pick up day will have meals for 5 days. There is an online order form to order breakfast & lunch for those particular days. You can access it by clicking the box that says [Pick Up Meals To-Go](#) on the cafeteria page of the Old Colony web-site. During pick up, there will be a drive through location at the front of the building at Old Colony to pick up meals. Parents/students will be asked to stay in their vehicle and a staff member will bring meals to the car. Due to bad weather we may move this location to the back of the building. Please look to the remote meal page for any changes.

Additional on-line ordering/meal information:

- Order forms will be available until 9am the day before pick up. At 9am the order form will be removed from the web-site so we can prepare the meals. The next order form will be posted with in 24 hours and will follow the same process.
- All Thursday pick up orders will include 2 days of meals for the week-end.
- There may be changes in schedules on school vacation weeks, snow days and upcoming holidays if they land on an original pick up day. Please look back to the Pick Up Meals To-Go page for updated information.
- If any of the items do not have heating instructions you can also find this information towards the bottom of the Pick Up Meals To-Go page.

If we move to an **All - Remote Learning** Meal Service - it will be the same as the above at home service. This option will be offered every week, instead of in a two-week rotation.

## Purchasing Meals

To receive their free meal or purchase additional meals or ala-carte items, it is the same for everyone. All your child will need is their Student ID at the register for both Breakfast & Lunch. On their ID is a barcode that they will scan at the register, this will help minimize contact at point of service.

All meal services will be a **cash free environment** to minimize contact at the register. All students will need to have money on their accounts. The best way to add money to their account is to deposit money through the [MySchoolBucks App](#) on our [web site](#). You can also deposit money onto their account by sending in a check made payable to Old Colony. Please add your child's name and ID number in the memo line on the check. **Put the check in a sealed envelope, on the envelope please have your child's name & mark it Attn: Cafeteria.** They will need to bring the envelope to the main office first thing in the morning or drop it in the drop box at lunch, but it must be in an envelope with their name and information on it. If you prefer you can mail it in. Please do not forget to mark the envelope Attn: Cafeteria.

**Free & Reduced Meal Applications** are still available on-line. You may qualify in addition to free meals for other benefits. Please check our website for the link at <https://oldcolony.us/about-the-school/cafeteria/> you will have the option to fill it out [on-line](#) and submit it to me or print a [paper copy](#) and send it in to me at school. In addition, if you have a student who is attending another school district I will need a separate application. We are the only school in this district and we do not share application information with other schools.

**Special Diet** - If your child has a special diet or food allergy please email me at [candrade@oldcolony.info](mailto:candrade@oldcolony.info). If you have any questions or concerns.

Look for these logos on our webpage to view our menus. Menus will be posted around the end of the month



Things will look a little different this year but we will do our best to keep it as 'normal' as possible. We will still have options but I am not sure what will be available & when it will be available.

Web-site - <https://oldcolony.us/about-the-school/cafeteria/>

Facebook -  
Old Colony Cafeteria - Cougar Café

Twitter –  
OldColony Cafeteria  
@OldColonyCafe

Please contact me if you have any questions or concerns.  
Crystal Andrade, School Nutrition Director  
[candrade@oldcolony.us](mailto:candrade@oldcolony.us)

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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