

OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

**476 North Avenue
Rochester, MA 02770**

**Wednesday
May 18, 2016**

MINUTES

Present: Mr. Raymond Andrews, Mr. John Bandzul, Mrs. Evelyn Bouley, Mrs. Shirley Bourque, Mr. Stephen Cassidy, Mrs. Donna Forand, Mr. Donald Foster, Mr. Michael Gagliardi, Mr. Richard Gamache, Mr. Paul Guilbeault, Mr. David Hughes, Mr. Gary Mansfield, Mr. Maurice St. Amand, Mr. Donald Williams, Mr. Sylvester Zienkiewicz

Also: Mr. Frank K. Cote', Superintendent-Director; Mrs. Karen Guenette, Principal; Mrs. Jacqueline Machamer, Assistant Principal/Vocational Coordinator; Ms. Krystla Fay, Special Services Coordinator; Mrs. Sarah Griffith, Business Manager; Ms. Linda Deady, Academic Coordinator; Mrs. Rosemarie Canessa, District Committee Secretary; Mr. Eric Kinsharf, District Treasurer; Mr. Dylan Picariello, Chairperson, Student Advisory Committee to District Committee

**Guests: Mr. James Hardy, MASC
Mr. Kevin Gonsalves, Old Colony Mathematics Instructor
Mr. Steven Miranda, Old Colony Culinary Arts Instructor**

Mr. Cassidy called the meeting to order at 7:00 p.m.

All in attendance stood for the Pledge of Allegiance and a moment of silence.

Mr. Cote' presented Dylan Picariello with a plaque of appreciation for his service to the Old Colony School Committee.

Sample portfolios from the Class of 2016 were available for District Committee review.

Mr. James Hardy from the Massachusetts Association of School Committees spoke about the Superintendent Search.

Does the District want an Interim Superintendent or a permanent Superintendent? Mr. Hardy stated that an Interim Superintendent usually comes from a pool of retired Superintendents.

Booklets were distributed regarding the Superintendent Search process.

Mr. Hardy stated that the District is entitled to some services from MASC because we are a member.

Mrs. Bourque stated that she would like to have the School Committee consider establishing a Policy Subcommittee.

Mrs. Bourque asked Mr. Hardy to speak about what MASC can do to help the District with its outdated policies.

Mr. Hardy stated that since 2012, sixty policies have had to be revised. He stated that it takes nine to fifteen months to prepare a new policy manual.

Mr. Hardy would review all our old and current policies, student, athletic, employee handbooks, etc. to assure they are all aligned with the same language.

The cost for the MASC revision of the District's policies is \$10,500.00, which could be paid \$3,500.00 per year over three years.

Mr. Hardy stated that, once the policies have been revised, MASC notifies the District by mail of policy changes as they occur, at no additional cost to the District.

On a motion duly made by Mr. John Bandzul and seconded by Mr. Donald Foster, it was unanimously

Voted: To establish a Policy Subcommittee to review District policies and use MASC at a cost of \$10,500.00 with payments of \$3,500.00 per year over a period of three years beginning with Fiscal Year 2017.

The policy subcommittee members will be Mrs. Bourque, Mrs. Forand, Mr. Foster, Mr. Gamache, and Mr. Guilbeault.

With the annual appointment process complete, the District welcomed back Mr. John Bandzul (Carver), Mrs. Evelyn Bouley (Acushnet), Mr. Richard Gamache (Mattapoisett), Mr. David Hughes (Rochester), and Mr. Sylvester Zienkiewicz (Lakeville).

Nominations do not require a second, however, a second is required to close nominations with a two-thirds vote of the Committee.

Nomination was made by Mrs. Bourque to nominate Mr. Stephen Cassidy as Chairman of the Old Colony Regional Vocational Technical High School District Committee.

A motion was made by Mr. David Hughes and seconded by Mr. Paul Guilbeault to close the nominations for Chairman of the District Committee.

A single vote by the Secretary was cast electing Mr. Stephen Cassidy as District Committee Chairman for 2016-2017.

Nomination was made by Mr. Raymond Andrews to nominate Mr. David Hughes as Vice-Chairman of the District Committee.

A motion was made by Mr. Michael Gagliardi and seconded by Mrs. Shirley Bourque to close the nominations for Vice-Chairman of the District Committee.

A single vote by the Secretary was cast electing Mr. David Hughes as District Committee Vice-Chairman for 2016-2017.

Nomination was made by Mr. David Hughes to nominate Mrs. Rosemarie Canessa as District Committee Secretary.

A motion was made by Mr. John Bandzul and seconded by Mr. Maurice St. Amand to close the nominations for Secretary of the District Committee.

A single vote by the Secretary was cast electing Mrs. Rosemarie Canessa as District Committee Secretary for 2016-2017.

Nomination was made by Mr. David Hughes to nominate Mr. Eric Kinsherf as Treasurer of the District Committee.

A motion was made by Mr. John Bandzul and seconded by Mr. Maurice St. Amand to close the nominations for Treasurer of the District Committee.

A single vote by the Secretary was cast electing Mr. Eric Kinsherf as District Committee Treasurer for 2016-2017.

Nomination was made by Mr. David Hughes to nominate Mrs. Evelyn Bouley as Assistant Treasurer of the District Committee.

A motion was made by Mr. Paul Guilbeault and seconded by Mr. Michael Gagliardi to close the nominations for Assistant Treasurer of the District Committee.

A single vote by the Secretary was cast electing Mrs. Evelyn Bouley as Assistant Treasurer for 2016-2017.

The date of the next annual reorganizational meeting will be Wednesday, May 17, 2017.

The Superintendent-Director will prepare a notice to the Town Clerks notifying them of the Committee organization.

The District Committee members agreed to continue the practice of conducting regular meetings currently posted on an every other month basis and adjusted when necessary. Extra meetings will be scheduled as necessary and duly posted.

On a motion duly made by Mr. David Hughes and seconded by Mr. John Bandzul, it was unanimously

Voted: To accept the minutes of the following meetings:
March 16, 2016 District Committee minutes
March 23, 2016 District Committee minutes
March 23, 2016 Executive Session minutes
March 23, 2016 Negotiating Subcommittee Executive Session minutes
March 31, 2016 Negotiating Subcommittee Executive Session minutes
April 11, 2016 Negotiating Subcommittee Executive Session minutes
April 25, 2016 Negotiating Subcommittee Executive Session minutes
April 27, 2016 Negotiating Subcommittee Executive Session minutes

On a motion duly made by Mr. David Hughes and seconded by Mr. Michael Gagliardi, it was unanimously

Voted: To approve the sale or disposal of surplus property in accordance with District Policy NEPN Code DN as previously approved by the District School Committee.

Mrs. Griffith explained the District's E & D certified amount of \$324,831.00. She explained where the surplus came from.

Mrs. Bourque stated that she would like to see the amounts transferred to the OPEB and Capital Stabilization funds increased.

On a motion duly made by Mrs. Bourque and seconded by Mr. Guilbeault, it was unanimously

Voted: To transfer \$50,000.00 to the OPEB fund, \$50,000.00 to the Capital Stabilization fund, and \$66,897.00 to the Regional Transportation fund leaving a balance of \$157,934.00 in E & D.

On a motion duly made by Mr. John Bandzul and seconded by Mr. Maurice St. Amand, it was unanimously

Voted: “That the District Treasurer is hereby authorized under the provisions of General Laws, Chapter 16G, as amended by Chapter 134 of the Acts of 1972, and with the approval of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2016 and to issue a note or notes therefore, payable within one (1) year, and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Massachusetts General Laws, Chapter 44, Section 17.”

On a motion duly made by Mr. David Hughes and seconded by Mrs. Evelyn Bouley, it was unanimously

Voted: To nominate Mrs. Shirley Bourque as the Old Colony School Committee Representative to the MASC All-State School Committee.

On a motion duly made by Mrs. Bourque and seconded by Mr. Donald Foster, it was unanimously

Voted: To appoint Mrs. Evelyn Bouley as Old Colony’s Official Voting Delegate to the 2016 MASC Annual Meeting.

On a motion duly made by Mr. Hughes and seconded by Mr. Gagliardi, it was unanimously

Voted: To appoint Mr. Paul Guilbeault as Old Colony’s Alternate Voting Delegate to the 2016 MASC Annual Meeting.

Acceptance lists for the Class of 2020 were signed by the School Committee members.

Dylan Picariello stated that the first Old Colony Car Show was a great success. Seventy cars were on display for over 275 people to view. The senior class profited \$1,500.00 from the show.

Dylan Picariello informed the District Committee that a SADD presentation was held for the junior and senior classes.

The non-resident tuition rate for the 2016-2017 school year is \$16,464.00 from the Department of Education. This is an increase of \$137.00 per student.

Mr. Cote' stated that the towns of Carver and Mattapoisett have held their annual town meetings and the FY17 budget has been approved.

Open House for incoming freshmen and their parents/guardians will be held on June 6, 2016 from 6-8 p.m.

Mr. Cote's letter of resignation was enclosed in the agenda.

Mr. Foster stated that the Future Planning Subcommittee would be conducting the search for the new Superintendent.

On a motion duly made by Mrs. Bourque and seconded by Mr. Hughes, it was unanimously

Voted: To charge the Future Planning Subcommittee with the search for a new Superintendent.

Mr. Cote' stated that it is the job of the District Committee to hire a new school nurse.

The Committee agreed to have the administration review the applicants for the school nurse position and present the top three applications to the District Committee for selection.

Mrs. Bourque presented a bouquet of flowers from the District Committee to Mrs. Guenette in appreciation for her filling in as acting Superintendent during Mr. Cote's absence.

A roll call vote was taken to go into Executive Session for the purpose of contract negotiations.

15 – Yes

The next meeting is scheduled for July 20, 2016 at 6:00 p.m. in the cafetorium

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,

**Rosemarie Canessa
District Committee Secretary**

Mr. Stephen Cassidy, Chairman

Date