

**OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT**

**476 North Avenue  
Rochester, MA 02770**

**Wednesday  
May 17, 2017**

**MINUTES**

**Present: Mr. John Bandzul, Mrs. Evelyn Bouley, Mrs. Shirley Bourque,  
Mr. Stephen Cassidy, Mr. Donald Foster, Mr. Michael Gagliardi,  
Mr. Richard Gamache, Mr. Paul Guilbeault, Mr. David Hughes,  
Mr. Gary Mansfield, Ms. Nancy Souza, Mr. Maurice St. Amand,  
Mr. Donald Williams, Mr. Sylvester Zienkiewicz**

**Also: Mr. Aaron L. Polansky, Superintendent-Director; Mrs. Karen Guenette,  
Principal; Mrs. Jacqueline Machamer, Assistant Principal/Vocational  
Coordinator; Ms. Krystla Fay, Special Services Coordinator; Mrs.  
Sarah Griffith, Business Manager; Ms. Linda Deady, Academic  
Coordinator; Mrs. Rosemarie Canessa, District Committee Secretary;  
Mr. Eric Kinsharf, District Treasurer; Ms. Savannah Lopes, Chairperson,  
Student Advisory Council to District Committee**

**Guests: Ms. Christine Guy, Old Colony Librarian, Media Specialist  
Mrs. Kim Parnell, Old Colony Cosmetology Instructor  
Mr. Kevin Gonsalves, Old Colony Mathematic Instructor  
Mr. & Mrs. Luis, Parents, Lakeville**

**Mr. Cassidy called the meeting to order at 6:50 p.m.**

**All in attendance stood for the Pledge of Allegiance and a moment of silence.**

**Mr. Polansky presented Ms. Lopes with a plaque of appreciation for her service to the Old Colony School Committee.**

**Sample portfolios from the Class of 2017 were available for District Committee review.**

**With the annual appointment process complete, the District welcomed back Mr. Paul Guilbeault (Acushnet), Mr. Gary Mansfield (Lakeville), Mr. Stephen Cassidy (Mattapoissett), and Mr. Michael Gagliardi (Rochester). Newly appointed member, Nancy Souza (Mattapoissett) was welcomed.**

**Ms. Guy conducted a presentation regarding the Educational First International Tours.**

**Mr. Polansky recommended the participation of students in the Educational First International Tours and stated that this would not be a school sponsored activity and the District would not be liable.**

**The District Committee discussed a letter from Mr. Zienkiewicz regarding the rotation of Chairman of the District Committee between the member towns.**

**Nominations do not require a second, however, a second is required to close nominations with a two-thirds vote of the Committee.**

**Nomination was made by Mr. Donald Williams to nominate Mr. John Bandzul as Chairman of the Old Colony Regional Vocational Technical High School District Committee.**

**A motion was made by Mr. Donald Foster and seconded by Mr. David Hughes to close the nominations for Chairman of the District Committee.**

**A single vote by the Secretary was cast electing Mr. John Bandzul as District Committee Chairman for 2017-2018.**

**Nomination was made by Mr. John Bandzul to nominate Mr. David Hughes as Vice-Chairman of the District Committee.**

**A motion was made by Mr. John Bandzul and seconded by Mrs. Shirley Bourque to close the nominations for Vice-Chairman of the District Committee.**

**A single vote by the Secretary was cast electing Mr. David Hughes as District Committee Vice-Chairman for 2017-2018.**

**Nomination was made by Mrs. Shirley Bourque to nominate Mrs. Rosemarie Canessa as District Committee Secretary.**

**A motion was made by Mrs. Shirley Bourque and seconded by Mrs. Evelyn Bouley to close the nominations for Secretary of the District Committee.**

**A single vote by the Secretary was cast electing Mrs. Rosemarie Canessa as District Committee Secretary for 2017-2018.**

**Nomination was made by Mr. David Hughes to nominate Mr. Eric Kinsherf as Treasurer of the District Committee.**

**A motion was made by Mr. John Bandzul and seconded by Mr. Michael Gagliardi to close the nominations for Treasurer of the District Committee.**

**A single vote by the Secretary was cast electing Mr. Eric Kinsherf as District Committee Treasurer for 2017-2018.**

**Nomination was made by Mr. Maurice St. Amand to nominate Mrs. Evelyn Bouley as Assistant Treasurer of the District Committee.**

**A motion was made by Mr. Paul Guilbeault and seconded by Mr. Michael Gagliardi to close the nominations for Assistant Treasurer of the District Committee.**

**A single vote by the Secretary was cast electing Mrs. Evelyn Bouley as Assistant Treasurer for 2017-2018.**

**The date of the next annual reorganizational meeting will be Wednesday, May 16, 2018.**

**The Superintendent-Director will prepare a notice to the Town Clerks notifying them of the Committee organization.**

**The District Committee members agreed to continue the practice of conducting regular meetings currently posted on an every other month basis and adjusted when necessary. Extra meetings will be scheduled as necessary and duly posted.**

**The District Committee Chairman waived the reading of items listed on the Consent Agenda and a motion was made by Mrs. Shirley Bourque and seconded by Mr. Gary Mansfield and it was unanimously**

**Voted: To approve the Consent Agenda c. through n. p & q. without o. and r.  
o. Approval of Surplus Property  
r. Other**

**Acceptance of the meetings listed below:**

**October 5, 2017 Executive Session minutes**  
**October 7, 2017 Executive Session minutes**  
**March 22, 2017 District Committee minutes**  
**March 22, 2017 Executive Session minutes**  
**March 23, 2017 Negotiating Subcommittee minutes**  
**March 28, 2017 Policy Subcommittee minutes**  
**March 29, 2017 District Committee minutes**  
**April 4, 2017 Negotiating Subcommittee minutes**  
**April 18, 2017 Policy Subcommittee minutes**  
**April 25, 2017 Negotiating Subcommittee minutes**  
**April 27, 2017 Negotiating Subcommittee minutes**  
**May 4, 2017 Policy Subcommittee minutes**

**Approve travel to the national SkillsUSA event from June 19-24, 2017 in Louisville, KY.**

**On a motion duly made by Mrs. Shirley Bourque and seconded by Mr. David Hughes, it was unanimously**

**Voted: To approve the sale or disposal of surplus property in accordance with District Policy NEPN Code DN as previously approved by the District School Committee.**

**Mrs. Griffith explained the District's E & D certified amount of \$486,101.00 She explained that the surplus came from FY16 salary savings and utility savings.**

**On a motion duly made by Mr. Maurice St. Amand and seconded by Mrs. Shirley Bourque, it was unanimously**

**Voted; To transfer \$115,000.00 to the Stabilization Fund and \$115,000.00 to the OPEB Fund from E & D.**

**On a motion duly made by Mr. David Hughes and seconded by Mr. Donald Foster, it was unanimously**

**Voted: To transfer \$15,000.00 from 10-41205210-088-000 Utilities, Natural Gas, and \$25,000.00 from Utilities, Electricity to 10-7100-5840-088-000 General Site Improvement for well repairs.**

**On a motion duly made by Mr. David Hughes and seconded by Mrs. Evelyn Bouley, it was unanimously**

**Voted: To establish a Special Purpose Stabilization Fund in accordance with MGL Chapter 71 Section 16G ½ to be presented at our member town meetings for approval during the next fiscal year and upon approval, the reserve for future capital lease payments will be transferred from the District’s encumbrance account.**

**On a motion duly made by Mr. David Hughes and seconded by Mr. Maurice St. Amand, it was unanimously**

**Voted: “That the District Treasurer is hereby authorized under the provisions of General Laws, Chapter 16G, as amended by Chapter 134 of the Acts of 1972, and with the approval of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2017 and to issue a note or notes therefore, payable within one (1) year, and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Massachusetts General Laws, Chapter 44, Section 17.”**

**On a motion duly made by Mrs. Shirley Bourque and seconded by Mr. Donald Foster, it was unanimously**

**Voted: To nominate Mr. Sylvester Zienkiewicz as the Old Colony School Committee Representative to the MASC All-State School Committee.**

**On a motion duly made by Mr. David Hughes and seconded by Mr. Donald Foster, it was unanimously**

**Voted: To appoint Mrs. Evelyn Bouley as Old Colony’s Official Voting Delegate to the 2017 MASC Annual Meeting.**

**On a motion duly made by Mr. Maurice St. Amand and seconded by Mr. Donald Foster, it was unanimously**

**Voted: To appoint Mr. John Bandzul as Old Colony’s Alternate Voting Delegate to the 2017 MASC Annual Meeting.**

**On a motion duly made by Mr. Donald Foster and seconded by Mr. Stephen Cassidy, it was unanimously**

**Voted: To approve NEPN Code: JJF – Student Activity Accounts as recommended by MASC.**

**On a motion duly made by Mr. Donald Foster and seconded by Mr. Sylvester Zienkiewicz, it was unanimously**

**Voted: To approve the establishment of a Robotics Account for fundraising purposes associated with student activities.**

**On a motion duly made by Mrs. Shirley Bourque and seconded by Mr. David Hughes, it was**

**Voted: To approve the clerical staff job descriptions as recommended by the administration.**

**12 – yes**

**2 – (Abstain – G. Mansfield, S. Zienkiewicz)**

**On a motion duly made by Mrs. Shirley Bourque and seconded by Mr. Donald Foster, it was unanimously**

**Voted: To approve Policy Manual Section (s) D, E, & F in form.**

**D – Fiscal management**

**E – Support Services**

**F – Facilities Development**

**On a motion duly made by Mrs. Shirley Bourque and seconded by Mr. Donald Foster, it was unanimously**

**Voted: To accept the NEASC Standard I Values, Core Beliefs, and Student Learning Expectations in place of the current school's mission, philosophy, and goals that were developed for NEASC ten years ago and are outdated.**

**Mrs. Machamer stated that at the General Advisory Board Meeting held on April 5, 2017 it was voted to change the name of CIS to IT, Office Technology to Business Technology, and Computer Programming to Computer Science.**

**Mrs. Bourque commended Mrs. Machamer for all her work with the Advisory Boards and for the complete positive turnaround of the Electronics Program.**

**Ms. Lopes reviewed the issues discussed with Mrs. Guenette at the Student Council meeting.**

**The non-resident tuition rate for the 2017-2018 school year is \$16,728.00 from the Department of Education. This is an increase of \$264.00 per student.**

Mrs. Griffith stated that she attended a meeting with nine other vocational schools and it was agreed that the State Retirement Assessments will be paid when the bills are received. The amount for FY15 is \$145,000 and the amount for FY16 is \$137,000.

Mrs. Griffith also stated that the District is not responsible for the retirement of an employee who retires on disability.

Ms. Souza volunteered to be the School Committee Representative on the Wellness Committee.

The next meeting is scheduled for June 21, 2017 at 6:00 p.m. in the cafetorium

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Rosemarie Canessa  
District Committee Secretary

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Mr. John Bandzul, Chairman

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Date