

7:00 PM  
Wednesday, May 17, 2017

**AGENDA**

**A. CALL TO ORDER.**

1. Pledge of Allegiance.
2. We extend our appreciation to student member, Savannah Lopes who completes her term of office on May 17, 2017 and will graduate from Old Colony on June 4.
3. Sample portfolios from the Class of 2017 will be available for District Committee review.
4. Presentation of Educational First International Tours. – Christine Guy (Enclosure)
5. SkillsUSA. (Enclosure)
6. Letter from Sylvester Zienkiewicz (Enclosure – Discussion)
7. Public Participation.

**B. RECOMMENDED ACTIONS.**

1. **Routine Matters.**
  - a. District Committee organization for the year May 17, 2017 to May 16, 2018.

With the annual appointment process complete, we welcome back Mr. Paul Guilbeault (Acushnet), Mr. Gary Mansfield (Lakeville), Mr. Stephen Cassidy (Mattapoisett), and Mr. Michael Gagliardi (Rochester). We welcome newly appointed member, Ms. Nancy Souza (Mattapoisett).

- |  |                            |
|--|----------------------------|
| <b>b. Membership of each town follows:</b> | <b><u>Term Expires</u></b> |
| <b><u>Acushnet</u></b>                     |                            |
| Mr. Maurice St. Amand, 1132 Main Street    | 2018                       |
| Mrs. Evelyn Bouley, 12 Park Drive          | 2019                       |
| *Mr. Paul Guilbeault, 78 Gammons Road      | 2020                       |

Carver

Mr. Donald Williams, 6-8 South Meadow Village 2018  
 Mr. John Bandzul, PO Box 314 2019  
 Open 2020

Lakeville

Mr. Donald Foster, 5 Tinkham Lane 2018  
 Mr. Sylvester Zienkiewicz, 6 Anaconda Drive 2019  
 \*Mr. Gary Mansfield, 25 Forest Park Drive 2020

Mattapoisett

\*\*Ms. Nancy Souza, 47 River Road 2018  
 Mr. Richard Gamache, 15 Crooks Way 2019  
 \*Mr. Stephen Cassidy, 5 Kestrel Lane 2020

Rochester

Mrs. Shirley Bourque, 727 North Avenue 2018  
 Mr. David Hughes, 79 Sarah Sherman Road 2019  
 \*Mr. Michael Gagliardi, 20 Meadow Lane 2020  
 \* Reappointed  
 \*\* Newly Appointed

Massachusetts General Laws, Chapter 71, Section 16A.

16A. Committee: Selection of officers; duties of treasurer, and assistant treasurer; temporary secretary; school building committee. The powers, duties, and liabilities of a regional school district shall be vested in and exercised by a regional district school committee organized in accordance with the agreement. The committee shall choose a chairman and a vice-chairman by ballot from its membership. The vice-chairman shall, in the absence of the chairman, exercise the powers and perform the duties of said chairman. It shall appoint a secretary and a treasurer who may be the same person, but who need not be members of said committee. The treasurer shall receive and take charge of all money belonging to the district which shall have been approved by the committee. The committee may appoint an assistant treasurer who need not be a member of the committee and who shall, in the absence of the treasurer, perform his duties and shall have the powers and be subject to the requirements and penalties applicable to him. The treasurer and assistant treasurer may, by vote of said committee, to be compensated for their services; provided, however, that if said treasurer or assistant treasurer is a member of said committee, he shall not be compensated for his services. The treasurer and assistant treasurer of said district shall be subject to the provisions of section thirty-five, fifty-two, and one hundred and nine A of chapter forty-one, to the extent applicable. If the office of the secretary is vacant or if the secretary is absent or is unable to perform his/her duties because of disability, the committee may appoint a temporary secretary to hold such office, exercise the powers and perform the duties thereof until a secretary

is duly appointed or the secretary who was disabled or absent resumes his/her duties. The committee may appoint a school building committee which shall have the powers and duties relative to the construction, reconstruction, remodeling, repair, expansion, or equipping of school buildings or facilities as the committee determines.

The committee may establish a subcommittee of no less than three members for the purpose of signing payroll warrants and accounts payable warrants to allow the release of checks; provided, however, that such subcommittee shall make available to the committee at the next meeting, a record of such actions of such subcommittee.

Added by St.1949, c.638.1. Amended by St.1985, c.129, St. 1963, c. 132; St.1964, c.17; St.1968,c.272; St.1973,c.1104 1; Amended by St.1983,c.149.

“Promptly upon the appointment and qualification of the members of the initial Committee and annually thereafter, at the first regular meeting of the Committee held in the month of May, the Committee shall organize and choose by ballot, a Chairman and Vice-Chairman from among its own membership.”

Note: Nominations do not require a second. A second is required to close nominations and a two-thirds vote of the Committee.

1/Section 1 Regional School District Committee – Part E – Organization (Agreement).

A. Chairman: \_\_\_\_\_  
Note: Mr. Stephen Cassidy served as Chairman in 2016-2017.

B. Vice-Chairman: \_\_\_\_\_  
Note: Mr. David Hughes served as Vice-Chairman in 2016-2017.

C. Secretary: \_\_\_\_\_  
Note: Mrs. Rosemarie Canessa served as Secretary in 2016-2017.

D. Treasurer: \_\_\_\_\_  
Note: Mr. Eric Kinsharf served as Treasurer in 2016-2017.

E. Assistant Treasurer: \_\_\_\_\_  
Note: Mrs. Evelyn Bouley served as Assistant Treasurer in 2016-2017.

The date of the next annual meeting will be Wednesday, May 16, 2018. Date, time, and place for regular meetings. (Meetings are currently posted on an every other month basis and adjusted when necessary.)

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_  
With extra meetings to be called as necessary and duly posted.

The Superintendent-Director will prepare a form notice to the Town Clerks notifying them of the Committee organization and will forward these to the District Committee Secretary for signature and mailing to the Clerks of each member town.

The Superintendent-Director will also prepare necessary forms (Massachusetts Department of Corporations & Taxation) notifying the Director of Accounts of the Committee organization and will forward this form to the District Committee Secretary for signature and mailing to the Director of Accounts.

2. **Consent Agenda.**

The District Committee Chairman will waive the reading of items listed on the Consent Agenda and request a motion to approve the Consent Agenda as proposed.

- c. Approval of October 5, 2016 Executive Session minutes.
- d. Approval of October 7, 2016 Executive Session minutes.
- e. Approval of March 22, 2017 District Committee minutes.
- f. Approval of March 22, 2017 Executive Session minutes.
- g. Approval of March 23, 2017 Negotiating Subcommittee minutes.
- h. Approval of March 28, 2017 Policy Subcommittee minutes.
- i. Approval of March 29, 2017 District Committee minutes.
- j. Approval of April 4, 2017 Negotiating Subcommittee minutes.
- k. Approval of April 18, 2017 Policy Subcommittee minutes.
- l. Approval of April 25, 2017 Negotiating Subcommittee minutes.
- m. Approval of April 27, 2017 Negotiating Subcommittee minutes.
- n. Approval of May 4, 2017 Policy Subcommittee minutes.
- o. **Surplus Property.** (Enclosure)

**Vote:** To approve the sale or disposal of surplus property in accordance with District Policy NEPN Code DN as previously approved by the District School Committee.

- p. Warrants available for review.

- q. **National Skills USA.**

**Vote:** To approve travel to the National SkillsUSA event from June 19-24, 2017 in Louisville, KY.

- r. Other

3. **Old Business.**

- a. **Financial Operating Report.** (Enclosure)

- b. **Old Colony's E & D Certified at \$486,101.00.**

- c. **Stabilization & OPEB Fund.**

**Vote:** To transfer \$115,000 to the Stabilization Fund and \$115,000 to the OPEB Fund.

- d. **Well Repairs.**

**Vote:** To transfer \$15,000 from 10-4120-5210-088-000 Utilities, Natural Gas, and \$25,000 from Utilities, Electricity to 10-7100-5840-088-000 General Site Improvement for well repairs.

e. **Special Purpose Stabilization.**

**Vote: To establish a Special Purpose Stabilization Fund in accordance with MGL Chapter 71 Section 16 G ½. To be presented at our member town meetings for approval during the next fiscal year and upon approval, the reserve for future capital lease payments will be transferred from the District's encumbrance account.**

4. **New Business.**

a. **Subcommittee Membership 2016-2017.**

**The District Committee has maintained several standing subcommittees; Admissions, Budget, Future Planning, Negotiating, Audit, Building, Evaluation, and newly formed Policy, which are active and used extensively.**

**Committee Action – Maintain or Restructure**

1. **Admissions Subcommittee (2016-2017)**

**Acushnet – Evelyn Bouley  
Carver – John Bandzul  
Lakeville – Gary Mansfield**

**Mattapoisett – Stephen Cassidy  
Rochester – David Hughes**

2. **Budget Subcommittee (2016-2017)**

**Acushnet – Maurice St. Amand  
Carver – Donald Williams  
Lakeville – Sylvester Zienkiewicz  
Mattapoisett – Richard Gamache  
Rochester – Shirley Bourque**

3. **Future Planning Subcommittee (2016-2017)**

**Acushnet – Evelyn Bouley  
Carver – John Bandzul  
Lakeville – Donald Foster  
Mattapoisett – Open  
Rochester – Michael Gagliardi**

4. **Negotiating Subcommittee (2016-2017)**

**Acushnet – Evelyn Bouley  
Carver – John Bandzul  
Lakeville – Gary Mansfield  
Mattapoisett – Stephen Cassidy  
Rochester – Shirley Bourque**

5. **Audit Subcommittee (2016-2017)**

**Acushnet – Paul Guilbeault  
Carver – Donald Williams  
Lakeville – Gary Mansfield**

Mattapoisett – Richard Gamache  
Rochester – Michael Gagliardi

6. **Building Subcommittee** (2016-2017)  
Acushnet – Maurice St. Amand  
Carver – John Bandzul  
Lakeville – Donald Foster  
Mattapoisett – Stephen Cassidy  
Rochester – David Hughes
7. **Evaluation Subcommittee** (2016-2017)  
Acushnet – Paul Guilbeault  
Carver – John Bandzul  
Lakeville – Sylvester Zienkiewicz  
Mattapoisett – Raymond Andrews  
Rochester – Michael Gagliardi
8. **Policy Subcommittee** (2016-2017)  
Acushnet – Paul Guilbeault  
Carver – Open  
Lakeville – Donald Foster  
Mattapoisett – Richard Gamache  
Rochester – Shirley Bourque

b. **District Treasurer Authorization.**

In order to expedite the certification of notes in anticipation of revenue, the Director of Accounts suggests the following vote be passed by a majority of the District Committee at this duly called meeting. This is an annual vote of the District Committee.

**Recommended Action:**

**Vote:** “That the District Treasurer is hereby authorized under the provisions of General Laws, Chapter 16G, as amended by Chapter 134 of the Acts of 1972, and with the approval of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2017 and to issue a note or notes therefore, payable within one (1) year, and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Massachusetts General Laws, Chapter 44, Section 17.”

c. **MASC All-State School Committee.**

It is anticipated that the Massachusetts Association of School Committees will again select an all-state school committee comprised of one member from each of the association’s divisions. A formal vote of the school committee is required to nominate a District Committee member for consideration.

For District Committee reference, please note:

- 2009 – Mr. Donald Foster
- 2010 – Mr. Frederick Underhill
- 2011 – Maurice St. Amand
- 2012 – Mr. Raymond Andrews
- 2013 – Stephen Cassidy
- 2014 – Donald Williams
- 2015 – Evelyn Bouley
- 2016 – Shirley Bourque

**Committee Action Required.**

d. **Massachusetts Association of School Committees (MASC) Voting Delegate to Annual Business Meeting November 2017.**

In order for the school committee to have a vote at the Annual Business Meeting of the Massachusetts Association of School Committees, it is necessary that an official delegate be selected in pursuance of Article IX, Section 6 of the By-Laws, as follows: “All members of the Association, and all members of school committees which are active members of the Association, may attend and speak at any meeting of the Association. Only active members shall be entitled to vote on the election of officers or on any other matter as to which members of the Association shall have the right to vote and each active member shall have one vote. No later than seven days prior to each meeting of the Association, each active member shall, by written notice to the Executive Director, designate one of its members as its voting delegate and may by such notice designate one of its members as its alternate voting delegate. All ballots and other votes cast by an active member of any meeting of the Association shall be cast by its voting delegate or, if the delegate be absent, by its alternate voting delegate if one shall have been designated.”

Please note that this year’s annual business meeting is anticipated being conducted on Wednesday, November 1, 2017 at 3pm in Hyannis.

**Recommended Action:**

**Vote: To appoint \_\_\_\_\_ as Old Colony’s Official Voting Delegate and \_\_\_\_\_ as Old Colony’s Alternate Voting Delegate to the MASC 2017 Annual Meeting.**

e. **Recommended Action: (Enclosure)**

**Vote: To approve policy NEPN Code: JJF – Student Activity Accounts as recommended by MASC.**

f. **Recommended Action: (Enclosure)**

**Vote: To approve the establishment of a Robotics Account for fundraising purposes associated with student activities.**

- g. **Recommended Action:**  
**Vote: To approve the clerical staff job descriptions as recommended by the administration. (Copies were distributed at the 1/17/17 Executive Session Meeting.)**
- h. **Recommended Action:**  
**Vote: To approve Policy Manual Section (s) D, E, & F in form.**  
**D – Fiscal Management**  
**E – Support Services**  
**F – Facilities Development**
- i. **Recommended Action: (Enclosure)**  
**Vote: Accept the NEASC Standard 1 values, Core Beliefs, and Student Learning Expectations in place of the current school’s mission, philosophy, and goals that were developed for NEASC ten years ago and are outdated.**

C. **INFORMATION & PROPOSALS.**

1. **From the Chairman & School Committee.**

- a. **Acceptance Lists – Class of 2021.**  
**District Committee members will be asked to sign Town Acceptance Lists.**
- b. **April District Committee Information Package.**  
**Discussion/Questions.**
- c. **Advisory Committee Meeting – April 5, 2017.**  
**Report of dinner meeting – Jackie Machamer**
- d. **Report From Student Representative. – Savannah Lopes**

2. **From the Administration.**

- a. **Non-Resident Tuition Rate for 2017-2018 School Year.**  
**The District’s non-resident tuition rate for the 2017-2018 school year is \$16,728.00 from the Department of Education. This is an increase of \$264.00 per student.**
- b. **FY18 Budget Update.**  
**The towns of Carver and Mattapoisett have held their annual town meetings and the FY18 appropriations have been approved.**
- c. **Activities – Reminder.**  
**Senior/Junior Prom – White’s of Westport – May 26, 2017 (6:30-11pm)**  
**Awards Night – Old Colony Gymnasium – June 1, 2017 (7pm)**  
**Commencement Exercises - June 4, 2017 – (1pm)**



d. Elks Student of the Month/Year Program. (Enclosure)

e. College Acceptance Roster. (Enclosure)

f. Freshman Class Waiting Lists.

The table listed below identifies the freshman class waiting lists for the past five years.

<u>Academic Year</u>	<u># of wait listed students</u>
12/13	76
13/14	86
14/15	60
15/16	95
16/17	48

g. Open House for Incoming Freshmen Students.

Open House for incoming freshmen and their parents/guardians on Monday, June 5, 2017 from 6-8 p.m.

h. State Retirement Assessment.

Update – Sarah Griffith

i. FY16 Audit.

Update – Sarah Griffith

j. Principal’s May Newsletter. (Enclosure)

k. Wellness Committee – Representative.

3. From Others.

D. FUTURE BUSINESS.

1. Meeting Dates.

District Committee Meeting – June 21, 2017 – 6 p.m.

E. ADJOURNMENT.