

**OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT**

**476 North Avenue  
Rochester, MA 02770**

**Monday  
January 13, 2025**

**SCHOOL BUILDING COMMITTEE MINUTES**

**Present: Mr. Robert Field, Mr. Mark Townsend, Mr. Robert Gomes, Mrs. Shirley Bourque, Mrs. Elizabeth Sulger, Mr. David Wojnar, Mr. Christopher Plonka, Mr. Neil Regis, Mr. Brian Day, Mr. Robert Marshall, Mr. Stephen Lombard, Mr. Scott Weigel, Mr. Aaron Polansky, Superintendent-Director; Mr. Gary Linehan, Principal; Mrs. Sarah Griffith, Business Manager, Mr. Robert Souza, Facilities Director**

**Absent: Mr. Michael Lorenzo, Mrs. Maureen Townsend, Mrs. Debbie Quin, Mr. David Hughes, Mr. Eldaro Amaral,**

**Also: PMA Consultants: Mr. Chad Crittenden, Mr. Walter Hartley Jr.  
HMFH Architects: Mr. Bobby Williams, Ms. Suni Dillard, Ms. Tina Stanislaski**

**Mrs. Bourque called the meeting to order at 6:00 p.m.**

**All in attendance stood for the Pledge of Allegiance and moment of silence.**

**On a motion duly made by Mr. Mark Townsend and seconded by Mr. Lombard, it was unanimously**

**Voted: To approve the December 09, 2024 School Building Committee minutes**

**12 – Yes**

**5 – Absent (M. Lorenzo, M. Townsend, D. Quin, D. Hughes, E. Amaral)**

**On a motion duly made by Mr. Robert Gomes and seconded by Mr. Mark Townsend, it was unanimously**

**Voted: To approve outstanding invoices.**

**12 – Yes**

**5 – Absent (M. Lorenzo, M. Townsend, D. Quin, D. Hughes, E. Amaral)**

**Mrs. Bourque turned the meeting over to Mr. Hartley.**

**Mr. Hartley gave an update on the cashflow and stated the project is still on track and reviewed the MSBA Process Timeline showing the project entering the Schematic Design Phase.**

**Ms. Dillard reviewed the Designer Workplan – Schematic Design schedule and highlighted the many meetings listed below:**

- **School Staff to review space needs**
- **Local Building Officials**
- **Local Regulatory Review Meetings**
- **Sustainability Meetings**
- **Schematic Design Development**
- **DESE Submittal**

**Ms. Dillard stated the focus during the Schematic Design phase will not only include multiple meetings but a closer look and additional detail added to the current conceptual design and cost estimates as the team works towards the submission date.**

**Mr. Gomes inquired about the team reaching out to the Board of Commerce for the addition of the Plumbing/HVAC program due to them having a say in how that program is set up and if not when that will take place.**

**Ms. Dillard stated that would happen in the Schematic Design phase which is what the project is entering now.**

**Ms. Dillard reviewed the important dates and milestones that will take place during the Schematic Design phase which include:**

- **Project Deadlines**
- **A Day in the Life of an OC Student day**
- **Sustainability workshops**
- **Tours of Existing Schools**
- **Construction Manager vs. General Contractor decision and process**
- **Middleboro Water**
- **Cost estimation and review**
- **Vote on Preferred System**
- **Vote on Cost**
- **Vote to submit Schematic Design**

**Mr. Williams stated HMFH can provide a list of projects that have been completed for staff to tour.**

**Ms. Stanislaski stated HMFH can provide a model of Bristol-Plymouth to view.**

**Mr. Regis requested plans and other important materials are available with more than two (2) days to review.**

**Ms. Dillard stated building details will be shared a week ahead of time and will attempt to get other information out at least two (2) days before.**

**There was discussion regarding the possible creation of advisory groups to invite to the Sustainability Workshops and who should be included in those groups.**

**Ms. Dillard stated all should be involved including students, staff, community, and committee members.**

**Ms. Dillard stated the first workshop will be approximately 2 hours where sustainability overview will be given, goals will be set and information regarding MSBA requirements, reimbursement opportunities, certification systems, Mass Save and Federal incentives will be shared.**

**The Sustainability meeting dates are as follows:**

- **Wednesday, February 12, 2025 at 6:00 p.m.**
- **Wednesday, April 16, 2025 at 6:00 p.m.**
- **Wednesday, June 11, 2025 at 6:00 p.m.**

**The meetings will take place in the cafeteria.**

**Ms. Dillard stated the Facilities Assessment Subcommittee (FAS) meeting is scheduled for Wednesday, January 15<sup>th</sup> at 9:40 a.m. where the Subcommittee will be presented with the progress and provide a project update.**

**Mr. Williams stated the presentation Ms. Dillard is going to review is still considered a conceptual design and the Committee is not locked into anything at this time.**

**Ms. Dillard reviewed the presentation with the Committee that will be shared with the FAS on Wednesday, January 15<sup>th</sup> along with what will be covered and what criteria the Subcommittee will be looking for.**

**There was discussion regarding the amount of vocational schools that are in the same design phase as Old Colony and the conversations surrounding the recent legislation for increased reimbursement for vocational schools due to the overall project cost being higher than a conventional high school build.**

**Mr. Wojnar inquired about adding a piece about Health and Wellness into the Vision slide of the FAS presentation.**

**There was discussion regarding outside athletic equipment and facilities being donated by local business and possible sponsorships along with a health area for staff with set hours and access times.**

**Mr. Hartley reviewed the project timeline, schedule and key dates, which will be updated after the meeting.**

**The next School Building meeting is scheduled for Monday, February 10, 2025 at 6:00 p.m. in the Library.**

**Meeting was adjourned at 7:22 p.m.**

**Respectfully submitted,**

**Mrs. Jolene Costa  
District Secretary**

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**Mrs. Shirley Bourque, Chairperson**

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**Date**