

OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

**476 North Avenue
Rochester, MA 02770**

**Monday
September 13, 2017**

**POLICY SUBCOMMITTEE
MINUTES**

Present: Mrs. Shirley Bourque, Mr. Donald Foster, Ms. Nancy Souza, Mr. Paul Guilbeault

Also: Mr. Aaron L. Polansky, Superintendent-Director; Mrs. Karen Guenette, Principal; Mrs. Jolene Costa, District Committee Secretary

Guests: Mr. James Hardy, MASC

Mrs. Bourque called the meeting to order at 4:00 p.m.

Mrs. Bourque opened the meeting with discussion surrounding the updating of the Technology Policy, beginning with IJND, Access to Digital Resources as well as Section KI, Visitors to the School.

The Administration and Subcommittee agreed that visitors who are given access to the school were to be invited by a staff member to act in an educational capacity or for an opportunity to observe a particular classroom so long as the educational process is not disrupted. Administration should be notified prior to visits.

The Administration and Subcommittee went through the Technology Policy and agreed that amendments to the Technology Policy would be shared with Mrs. Machamer and the Technology Committee before the policy is finalized.

The Administration and Subcommittee reviewed the Civil Rights Policy and Safety Policy. Mr. Hardy stated that homeless status and gender identity are not federally protected. Mr. Hardy stated the policy would be adopted to include procedures and added as AC-R.

The Administration and Subcommittee reviewed the current Community Use of Facilities Manual and replaced it with the Community Use of Facilities User Manual which includes policy and all forms required for Facilities Use Requests.

Mrs. Bourque discussed the Cell Phone Policy and the status of the section regarding students in the EMS field and the need for their phones. The Administration and Subcommittee agreed to keep the changes made reflecting the requirement of proof of service and written permission from their EMS supervisor instead of a parent/guardian.

Mr. Foster made a motion to adjourn the meeting. Meeting adjourned by Mrs. Bourque at 6:15 p.m.

Respectfully submitted,

**Jolene Costa
District Committee Secretary**

Mrs. Shirley Bourque, Chairperson

Date