

OLD COLONY REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

**476 North Avenue
Rochester, MA 02770**

**Wednesday
May 16, 2018**

MINUTES

Present: Mr. John Bandzul, Mrs. Evelyn Bouley, Mr. Justin Brodeur, Mrs. Shirley Bourque, Mr. Stephen Cassidy, Mrs. Sharon Cruz, Mr. Donald Foster, Mr. Richard Gamache, Mr. David Hughes, Mr. Gary Mansfield, Mr. Robert Marshall, Mrs. Joanne Puskar, Ms. Nancy Souza, Mr. Maurice St. Amand, Mr. Donald Williams.

Also: Mr. Aaron L. Polansky, Superintendent-Director; Mrs. Karen Guenette, Principal; Mrs. Jacqueline Machamer, Assistant Principal/Vocational Coordinator; Ms. Krystla Fay, Special Services Coordinator; Mrs. Sarah Griffith, Business Manager; Ms. Linda Deady, Academic Coordinator.

Mr. Bandzul called the meeting to order at 7:09 p.m.

All in attendance stood for the Pledge of Allegiance and a moment of silence.

Mr. Bandzul introduced Mrs. Sharon Cruz as the newest member of the School Committee from Rochester.

Mr. Polansky recognized Ms. Pringle for her service to the Old Colony School Committee.

Sample portfolios from the Class of 2018 were available for District Committee review.

Mr. Polansky recognized and congratulated Ms. Maeghan Champagne, the Plymouth County Poster Contest Winner.

Mr. Polansky recognized the staff and school committee and provided them with Old Colony Travel water bottles.

With the annual appointment process complete, the District welcomed back Mr. Maurice St. Amand (Acushnet), Mr. Donald Williams (Carver), Mr. Donald Foster (Lakeville), Ms. Nancy Souza (Mattapoisett) and Mrs. Shirley Bourque (Rochester).

Newly appointed members, Mr. Robert Marshall (Lakeville) and Mrs. Sharon Cruz (Rochester) were welcomed.

Mr. Bandzul stated that Nominations do not require a second, however, a second is required to close nominations and a two-thirds vote of the Committee.

Nomination was made by Mr. David Hughes to elect Mr. John Bandzul as Chairman of the Old Colony Regional Vocational Technical High School District Committee.

A motion was made by Mr. Gary Mansfield and seconded by Mr. Donald Foster to close the nominations for Chairman of the District Committee.

A single vote by the Secretary was cast electing Mr. John Bandzul as District Committee Chairman for 2018-2019.

Nomination was made by Mr. John Bandzul to nominate Mr. David Hughes as Vice-Chairman of the District Committee.

A motion was made by Mr. John Bandzul and seconded by Mr. Donald Foster to close the nominations for Vice-Chairman of the District Committee.

A single vote by the Secretary was cast electing Mr. David Hughes as District Committee Vice-Chairman for 2018-2019.

Nomination was made by Mr. Donald Foster to nominate Mrs. Jolene Costa as District Committee Secretary.

A motion was made by Mr. Donald Foster and seconded by Mr. Gary Mansfield to close the nominations for Secretary of the District Committee.

A single vote by the Secretary was cast electing Mrs. Jolene Costa as District Committee Secretary for 2018-2019.

The election for the District Treasurer was tabled until the position is filled.

Nomination was made by Mr. Maurice St. Amand and to nominate Mrs. Evelyn Bouley as Assistant Treasurer of the District Committee.

A motion was made by Mr. Maurice St. Amand and seconded by Mr. Gary Mansfield to close the nominations for Assistant Treasurer of the District Committee.

A single vote by the Secretary was cast electing Mrs. Evelyn Bouley as Assistant Treasurer for 2018-2019.

The date of the next annual reorganizational meeting will be Wednesday, May 15, 2019.

The Superintendent-Director will prepare a notice to the Town Clerks notifying them of the Committee Organization.

The District Committee Chairman waived the reading of items listed on the Consent Agenda and on a motion duly made by Mrs. Shirley Bourque and seconded by Mr. David Hughes, it was unanimously

**Voted: To approve the Consent Agenda a. through e.
Acceptance of the meetings listed below:
April 25, 2018 District Committee minutes
April 25, 2018 Executive Session minutes
April 25, 2018 Executive Session minutes**

On a motion made by Mrs. Shirley Bourque and seconded by Mr. David Hughes, it was unanimously

Voted: To approve the sale or disposal of surplus property in accordance with District Policy NEPN Code DN as previously approved by the District School Committee.

Mrs. Shirley Bourque had questions for Mrs. Sarah Griffith regarding the Operating Statement and any list of items or requests they had.

Mrs. Griffith stated some items have already been taken care of and others will be by the end of the year.

Mr. Polansky updated the School Committee regarding the hiring of Mrs. Bethany Botelho as the new Vocational Coordinator. He also stated the first round of principal interview took place today and the two finalists would spend a full day at Old Colony on Tuesday, May 29th and Thursday, May 31st.

Mr. Marshall and Mrs. Bouley recognized Mr. Polansky for the openness and transparency during the process.

On a motion duly made by Mr. David Hughes and seconded by Mrs. Shirley Bourque, it was unanimously

Voted: That the Old Colony Regional Vocational Technical High School District Committee no longer regards the minutes of the following meetings as Executive session:

October 18, 2017 and December 20, 2017.

On a motion duly made by Mr. David Hughes and seconded by Mrs. Shirley Bourque, it was unanimously

Voted: To approve the donation of a 2012 GMC Acadia to our Automotive Technology department from the General Motors ASEP Program through Mass Bay Community College.

Mr. Bandzul called a 5-minute caucus at 7:20 for committee members to discuss representation from their respective towns to serve on the subcommittees.

The meeting was called back to order at 7:26 p.m.

On a motion duly made by Mrs. Shirley Bourque and seconded by Mr. Donald Foster, it was unanimously

Voted: To nominate Mr. David Hughes as the Old Colony School Committee Representative to the MASC all-State School Committee.

On a motion duly made by Mr. Maurice St. Amand and seconded by Mr. Robert Marshall, it was unanimously

Voted: To appoint Mrs. Evelyn Bouley as Old Colony's Official Voting Delegate to the 2018 MASC Annual Meeting.

On a motion duly made by Mr. John Bandzul and seconded by Mr. Gary Mansfield, it was Unanimously

Voted: To appoint Mrs. Joanne Puskar as Old Colony's Alternate Voting Delegate to the MASC 2018 Annual Meeting.

Mr. Polansky discussed the success of the STEM Ribbon cutting event and thanked the school committee members who attended.

Mr. Polansky recognized Mrs. Jackie Machamer for all her work on the grants and organization of the event.

Mr. Bandzul discussed the Evaluation of the Superintendent-Director and reviewed the evaluation by category and percentage. He stated Mrs. Cruz and Mr. Marshall would not be participating due to their recent appointments.

There was general discussion surrounding Mr. Polansky's goals.

Mr. Bandzul recognized Mr. Polansky for the enrollment data which exceeded expectations. He then continued reading through the data that was provided.

Mr. Bandzul asked the School Committee Members if there were any questions or comments regarding the evaluation and data that was compiled.

Mr. Foster discussed the importance of these evaluations to not only focus on accomplishments as a committee but to also identify problem areas and fix them as a committee.

Mr. Marshall inquired about the use of Google Docs.

Mr. Polansky explained the previous process and how difficult it was and created this tool to streamline the process and make it easier for everyone to complete.

Mrs. Sarah Griffith spoke to the Treasurer Appointment process. She stated the Treasurer would be appointed by the School Committee. She will provide a job description and present it at the next School Committee meeting. Once approved the position will be posted and qualified candidates will be brought to open meeting and either can be selected by the School Committee or by Mrs. Griffith who will then bring to the open meeting for appointment.

School Committee Members agreed that Mrs. Griffith would select the most qualified candidate and bring them to the open meeting for appointment.

Mr. Bandzul inquired about any legal implications should the position go unfilled.

Mrs. Griffith stated that Mr. Kinsherf's contract ends on June 30, 2018, the District will have him until that date.

Mrs. Griffith stated there needs to be a motion for a vote.

On a motion duly made by Mr. David Hughes and seconded by Mr. Donald Foster, it was Unanimously

Voted: To approve the Treasurer Appointment process and have all necessary documents ready for next meeting.

Mrs. Griffith stated the Non-Resident Tuition rate for 2018-2019 School Year is set by DESE. The non-resident tuition rate for the 2018-2019 school year is \$17,266.00 from the Department of Education. This is an increase of \$538.00 per student.

Carver, Acushnet, Mattapoisett, and Lakeville all approved FY18 Budget. Rochester's meeting is next week.

Mr. Bandzul read the upcoming activities reminders.

There was general discussion regarding the Freshman class waiting lists for the past years and the increase from 2016-2017 to 2017-2018.

Committee Members inquired about the number of students accepted from each town and would like those numbers at the next meeting. The first round deadline is May 1st and second round is May 18th.

Mrs. Puskar inquired about the handling of non-member towns during the acceptance process.

Mr. Polansky explained the acceptance process regarding member and non-member towns.

Mrs. Guenette spoke to the Principal's Newsletter.

Mr. Marshall commended Mrs. Guenette for her newsletter.

The next District Committee meetings will be held Wednesday, June 13, 2018.

The meeting was adjourned at 8:08 p.m.

Respectfully submitted,

**Mrs. Jolene Costa
District Committee Secretary**

Mr. John Bandzul, Chairman

Date