



Old Colony PTO  
476 North Avenue, Rochester, Massachusetts 02770



Request for Funds  
2107-2018

All requests for funds must be submitted on this form. The Old Colony PTO has voted to enforce a limit on funding per group per year with the right to exceed the limit in individual circumstances. The purpose is to dispense the available funds over any school year so as to benefit and the maximum number of students possible.

NAME: \_\_\_\_\_ DATE \_\_\_\_\_

Department, Grade Level and Class (es) Affected \_\_\_\_\_

Requested: Please list each item and amount separately.

1. \_\_\_\_\_ Amount \_\_\_\_\_  
 2. \_\_\_\_\_ Amount \_\_\_\_\_  
 Total \_\_\_\_\_

If there is a request for a field trip, please list how many non -funded chaperones will accompany the group. \_\_\_\_\_.

Number of students this request will benefit. \_\_\_\_\_.

For how many students is it a repeat activity? \_\_\_\_\_.

Please give a brief description of this request and the benefit to your classroom (s). Attach any information you have (i.e. brochures, newspapers, articles, receipts, etc.

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All requests will be put on the agenda in the order they are received. You MUST attend the PTO meeting or a representative MUST attend.

OLD COLONY PTO USE ONLY :

Date Request Received: \_\_\_\_\_

Date Of Meeting: \_\_\_\_\_

Action Taken : \_\_\_\_\_